



CALIFORNIA ASSOCIATION OF CRIMINALISTS

"Once Upon a Crime in Hollywoodland"

138th Spring 2024 Seminar • Los Angeles, CA • April 15-19, 2024

Hosted by the Los Angeles Police Department - Forensic Science Division Criminalistics Laboratory

Terms and Conditions:

1. **Venue and Maps:** The Biltmore Hotel
506 South Grand Ave.
Los Angeles, CA 90071
Front Desk: 213.624.1011
<https://www.millenniumhotels.com/en/los-angeles/millennium-biltmore-hotel-los-angeles/>
2. **Exhibit Dates:** Main Meeting Exhibition is from 7:00 am Wednesday, **04/17/24** through 1:00 pm on Friday, **04/19/24**.
3. **Space Assignment.** Each exhibit area will include one 6-foot table with linen, wastebasket, electrical outlet, chair, and complimentary wireless internet access. Exhibition space will be assigned by the Seminar committee, based upon exhibitor preference and by the date of receipt of contract and payment.
4. **Registration Includes:** Registration packets, lunch, and refreshments during breaks from Wednesday to Friday for one person. If there is more than one person at a booth, an additional attendee must be purchased. The additional attendee will also include lunch and refreshments during the breaks from Wednesday to Friday. Please refer to the sponsorship packages as they include additional benefits such as digital advertising, banquet tickets, and additional attendee costs. You may also purchase banquet tickets and digital advertisement upon registration.
5. **Shipping Requirements:** Vendors are responsible for transporting all materials to the hotel. Packages should not be delivered to the Hotel more than 2 days prior to the event nor exceed size: 36" x 24" x 24". All packages and /or materials received by the hotel will be assessed a \$10.00 handling fee per item and labeled with:
 - Name of vendor representative in attendance and company
 - CAC 2024
 - "Hold for Arrival Date of [planned hotel check-in date]"The hotel agrees to keep the packages in a secure location at the Hotel until vendor's arrival.
Limitation of Liability: The California Association of Criminalists (CAC) will not be responsible for any loss, injury, or damage, including that by fire and theft, which may occur to an exhibitor or to his agents or employee, or to their property or wares, arising from any cause whatsoever, prior, during, or subsequent to the period of this exhibit. Each exhibitor, by registering for this event, expressly understands that they release the CAC from and agrees to indemnify it against any and all claims for any such loss, injury or damage.
6. **Refunds.** Refunds **will not** be issued unless a substitute exhibitor can be found (processing fees will not be refunded). Please call if unable to attend.
7. **Break Down.** Exhibits must be taken down by 1:00 pm on Friday, **04/19/24**
Accommodations: Seminar hotel room rate of \$182.00 + taxes and fees. This rate will be honored until **March 11, 2024**. For reservations, please call **213-612-1575 (mention code: CAC 2024 CONFERENCE)**
8. **Additional Requests:** It is our goal to accommodate your needs as much as possible. Therefore, it is very important that we are made aware of any additional requests PRIOR to the seminar.

How to register:

<http://www.cacnews.org/events/seminar/seminarcurrent.shtml>

Vendor Committee Contact

Andrea Muñoz (Committee Chair):

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(323) 307-4346